

uPVC UNIVERSAL REPAIR LOCK

Kit contents

**1x Lock
(3 parts)**

Hook

Connector rod
and cover plate

Centre case

Connector rod
and cover plate

Hook

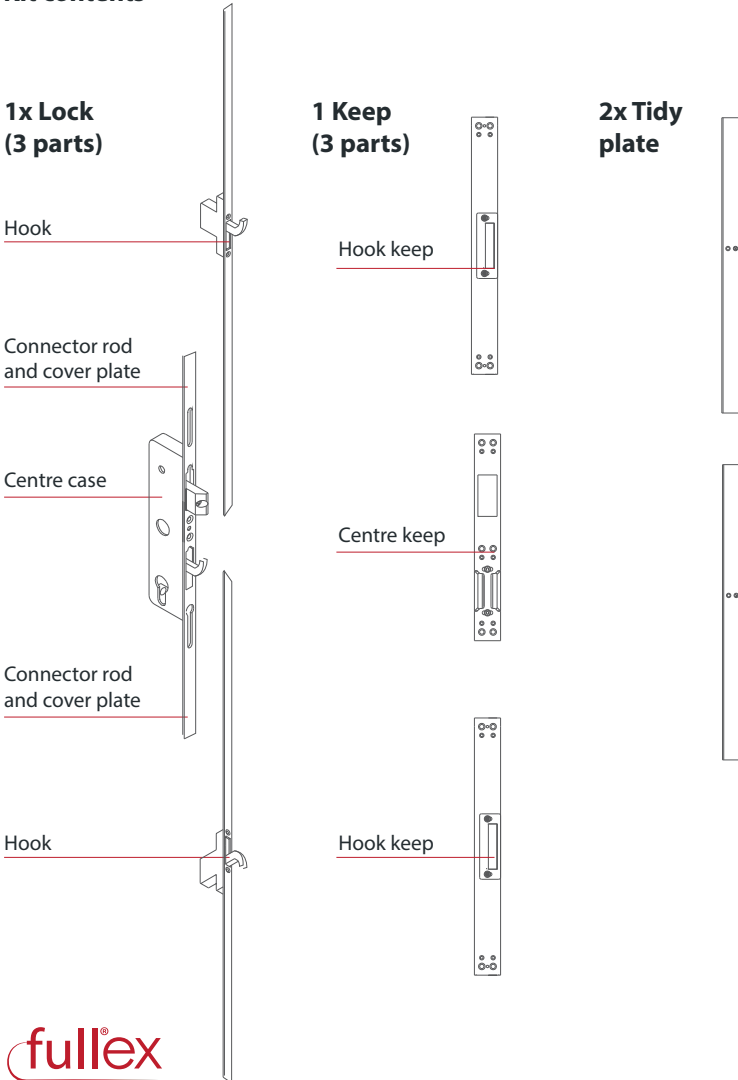
**1 Keep
(3 parts)**

Hook keep

Centre keep

Hook keep

**2x Tidy
plate**



How to install the uPVC Universal Repair Lock

Removing the handle and cylinder

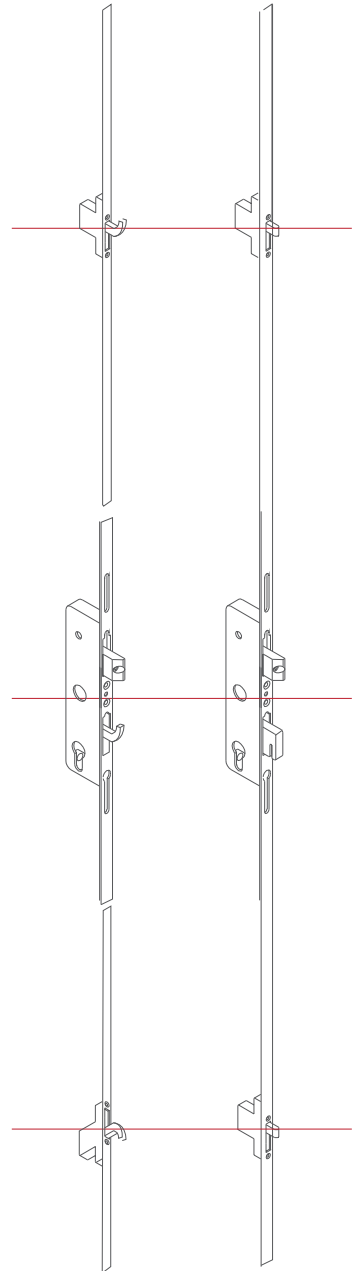
1. Undo the screws from the internal handle.
2. Remove both internal and external handle.
3. Take out the handle spindle (square bar connecting both handles inside the door).
4. Take out the cylinder screw and take out the cylinder. To do this, insert the key into the cylinder and rotate about to pull the cylinder out of the door (or use the thumb turn to do so).

Removing the old lock and keeps

1. Remove the fixing screws along the metal faceplate. Start at the bottom and work upwards.
2. Take the old lock out of the door. If all fixing screws have been removed but the old lock does not come out easily, use a screwdriver to push the old lock through the cylinder side.
3. Remove all the screws from the keeps and remove keeps from the frame.

Preparing uPVC Universal Lock for installation

1. Compare the uPVC Universal Repair Lock with the old lock and check which direction the latch faces. If different change the latch on the uPVC Universal Repair Lock to match.
2. Place both locks on the floor next to each other and check the distances.
3. Set up the new uPVC Universal Repair Lock to match the old one. If the Hook Parts are too long mark where to cut (can be cut with a bolt cutter).

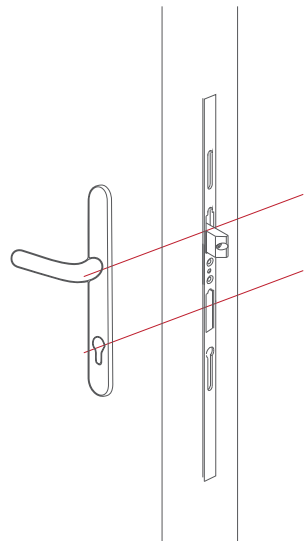
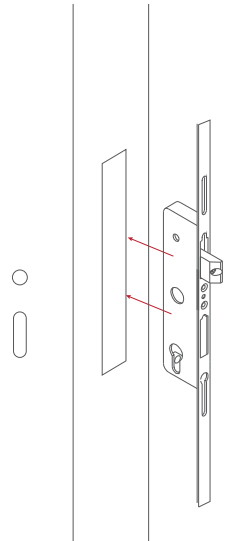


New uPVC
Universal
Repair Lock

Old Lock

Installing the uPVC Universal Lock

1. Put the uPVC Universal Repair Lock into the door where the old lock went and line it up so that the cylinder and the square spindle holes are visible through the holes in the door face.
2. Insert the cylinder into place and fasten it.
3. Insert the old handle spindle through the lock, leaving an equal amount on either side of the door and fit the handles onto the door.
4. Secure the handles – not overtightening them.
5. Secure the uPVC Universal Repair Lock into place. Working from the centre of the lock outwards using as many fixing positions as possible.
6. Check the uPVC Universal Repair Lock functions correctly:
 - Lift the handle and make sure the rollers and centre hook can move freely.
 - Make sure the key turns.
 - Make sure the handles now open the lock.
 - Carefully close the door and make sure the rollers do not jam.



Preparing the keep

The keep is the metal plate located in the door frame that the uPVC Universal Repair Lock hook, rollers and mushroom rollers lock into.

1. Align the new keep with the frame and with the uPVC Universal Repair Lock centre case. Mark the centre with the pencil.
2. Secure the centre keep with the screws to hold the keep flush.
3. Check if the lock operates properly. If the centre hook is not operating properly the keep may need to be carefully adjusted.
4. Repeat steps 1-3 with bottom and top hook keeps.

Installing tidy plates

1. Align the tidy plates with the frame and keeps. Mark excess ensuring all apertures in the door are covered & carefully cut off excess strip if necessary.
2. Re-align tidy strips to door and secure in place with screws if required (drill pilot hole first).
3. Repeat for other end of door.

